



“Charting the Way to Destinations of Excellence in the Real World”

RMCA BOARD OF DIRECTORS

REGULAR MEETING, 6:30 PM, Thursday 26 January 2012

NOTE: FOR THIS MEETING WE WILL MEET AT:

Piros Campus

Our mission: Rocky Mountain Classical Academy exists to support parents in developing citizens of integrity and character who are equipped with a strong knowledge base and academic skills. The basis of this development is rooted in an academically rigorous, content-rich, classical educational program with Core Knowledge emphasis.

1.00: Call to Order and Roll Call

SC: Yes
BC: Yes
JN: Yes
SP: Yes
DS: Yes

2.00: Welcome and Pledge of Allegiance

3.00: Approval of Agenda

Motion to add 6.15, Reading Plus. 1st: SP; 2nd: DS
Voice vote: Unanimous

4.00: Comments – Agenda Specific, no more than thirty (30) minutes with each speaker allotted no more than three (3) minutes. For purposes of the record, please sign the sheet on the Board Table prior to speaking.

No comments

5.00: Consent Agenda

Approve minutes for the following meeting: 15 December 2011,
Elementary Campus Administrator’s Report
Home School Administrator’s Report
Middle School Administrator’s Report

Motion to approve the consent agenda. 1st: DS; 2nd: SP
Voice vote: Unanimous

6.00: Action Items

6.01: Proposed Budget for 2012-2013 school year

Motion to correct the action item 6.01, Final budget for the 2011-2012 school year. . 1st: DS; 2nd: SP

Voice vote: Unanimous

Discussion: Dr. Cathey informed the board that this process began in December and was first approved in May. Mr. Stevens read the budget proposal suggested by Mr. Doug Hering and Dr. Pomeroy offered suggestions so that Rocky Mountain Classical Academy's Fiscal Year 2011-2012 Budget Resolution read as the following:

BE IT RESOLVED by the Board of Directors of Rocky Mountain Classical Academy, State of Colorado, that the fiscal year 2011-2012 Proposed Budget for all funds, submitted to the Board on January 26th, 2012 be adopted as the Budget of Revenues and Expenditures for the school for the fiscal year beginning July 1, 2011, and ending June 30, 2012, in the following amounts:

General Fund: \$5, 296,330

Total: \$5, 296,330

BE IT FURTHER RESOLVED that any and all 2011-2012 fiscal year ending fund and account balances reported, maintained, or held by or on behalf of the school, that are not excluded from "fiscal year spending" under Article X, Section 20 of the Colorado Constitution, are hereby designation, budgeted, and appropriated as "reserves" in the 2012-2013 year and available for current and subsequent fiscal years' expenditures, but shall not be considered "emergency reserves" unless otherwise expressly provided in the 2012-2013 fiscal year budget; and

Adopted and approved this 26th day of January 2012.

Motion to Approve the budget resolution for the 2011-2012 school year. 1st: SP; 2nd: DS

SC: Yes

BC: Yes

JN: Yes

SP: Yes

DS: Yes

6.02: Confirm official posting location for the Board meeting and identify dates for regular meetings in 2012

Discussion: Colorado State law states:

CRS 24-6-402 (2)(c)

(c) Any meeting at which the adoption of any proposed policy, position, resolution, rule, regulation, or formal action occurs or at which a majority or quorum of the body is in attendance, or is expected to be in attendance, shall be held only after full and timely notice to the public. In addition to any other means of full and timely notice, a local public body shall be deemed to have

given full and timely notice if the notice of the meeting is posted in a designated public place within the boundaries of the local public body no less than twenty-four hours prior to the holding of the meeting. The public place or places for posting such notice shall be designated annually at the local public body's first regular meeting of each calendar year. The posting shall include specific agenda information where possible.

Motion that the RMCA Board of Directors adopt the entrances of the elementary, home, and middle school campuses as its identified designated public place of posting. 1st: SP; 2nd: DS
Voice Vote: Unanimous

Discussion: Dr. Pomeroy and Mr. Cullen named the following dates for regularly scheduled Board of Directors meeting during the 2012 calendar year: 16 Feb, 15 Mar, 19 Apr, 17 May, 21 June, 19 Jul, 16 Aug, 20 Sept, 18 Oct, 15 Nov, 13 Dec. All of these dates fall on the third Thursday of the month, with the exception of the date in December. Mrs. Norsky will work on getting these dates posted online.

Motion to approve the following dates for the regularly scheduled Board of Directors meetings during the 2012 calendar year: 16 Feb, 15 Mar, 19 Apr, 17 May, 21 June, 19 Jul, 16 Aug, 20 Sept, 18 Oct, 15 Nov, 13 Dec. 1st: SP; 2nd: BC
Voice Vote: Unanimous

6.03: Readdress Hayes Mechanic Plan proposed by Mr. Paul Agnoti for Heating, Ventilation, and Air Conditioning Systems

Discussion: Dr. Cathey expressed concerns that this plan would double the school's maintenance costs without addressing all the maintenance concerns. Dr. Cathey recommended exploring the possibility of hiring and training someone to fill this need. Mrs. Foulks will be getting three bids and reporting back to the Board. This action item has been tabled.

6.04: Readdress Retirement Plan proposed by Mr. Jim Wooley, advisor for D-49

Discussion: Dr. Pomeroy pointed out that since the Board will not be matching funds at this time, and since it does not cost the school anything, the teachers should be given the opportunity to pursue this option. Mr. Stevens also agreed that this option should be open to RMCA's teachers and staff.

6.05: Readdress status of the roof for the elementary campus, 2011-2012 Parent Student Handbook, 2012-2013 school calendars for the elementary, middle, and home school campuses.

Discussion: Dr. Cathey has been seeking the bids for the roof by contractors who are recommended by the manufacturer of the current roof. The Board's policy is to get three bids, but only two have been received as the third contractor has been unavailable. Dr. Cathey is going to press forward with the two contractors and a decision will be made once the second bid comes in. The 2011-2012 Parent Student Handbook still has some changes that need to be made. Mrs. Norsky will be working on it during the following week. A rough draft of the 2012-2013 calendar will be due to the Board by the administrators at the 16 Feb meeting.

6.06: Readdress financial feasibility of free, full day kindergarten

Discussion: Based on the financial calculations completed by Mr. Hering, Dr. Cathey noted that it is financially feasible to offer free kindergarten for two classes (34 students total) and keep

Rocky Mountain Classical Academy – A Tuition-Free D49 Charter School Grades K-5 1710 Piros Drive / Colorado Springs, CO 80915 Grades 6-8 3850 Pony Tracks Drive / Colorado Springs, CO 80922 Mailing address: RMCA; PO BOX 77078; Colorado Springs, CO 80970 719-622-8000 / Fax: 719-622-8004

four, half day kindergarten classes (60 students total). Based on the calculations, in year one, there would be a loss of revenue of \$40,000, but in year two, assuming all 11 additional students stay, there would be a gain of \$32,000.

Motion to offer two, free full day kindergarten classes for the fall 2012. 1st: DS; 2nd: SP

SC: Yes

BC: Yes

JN: Abstained because of potential conflict of interest

SP: Yes

DS: Yes

6.07: Pamphlet for Student/Parent Recruitment

Discussion: The Elementary Campus created a pamphlet for parent/student recruitment, but it needs to be approved by the Board. Mr. Cullen would like to see a pamphlet for each campus in order to best serve potential parents and students; while Mrs. Norsky would like to see one pamphlet for our one school. Dr. Pomeroy recommended appointing a joint working group of the three campuses to produce an overall pamphlet, and one for each campus. Mr. Stevens agreed with this suggestion. Dr. Cathey preferred the format of the current Board approved pamphlet. He would like to see the elementary campus use the Board approved format.

6.08: Revision of Board Bylaws, including the addition of two Board members

Discussion: Dr. Cathey would like to add two additional Board members, but cautions that it needs to occur at the right time. Adding two additional Board members would cause half the Board to have no experience. Mrs. Norsky will review the Bylaws and make the suggestions for changes for the 16 Feb meeting.

6.09: Replacement of Board members leaving in May 2012

Discussion: Two Board members, Mr. Stevens and Mrs. Norsky, will be relocated due to military orders in May. Dr. Cathey noted that once dated resignation letters are received, the Board will begin accepting applications for their seats. This process is tentatively scheduled to begin 16 Feb 2012.

6.10: Posting of job description for the Elementary Campus Principal

Discussion: Dr. Cathey mentioned that it would be difficult to post this position as it has yet to be decided whether it will be for a Principal or Vice Principal.

6.11: Radio Ads

Discussion: Mr. Gordon, representing the request of Ms. Fogler, asked the Board to consider granting \$5,000 for radio ads. Ms. Fogler would like to begin the recruitment now as opposed to later after potential parents and students have already found a school. Dr. Cathey noted that the money had already been approved for radio ads, thus no motion is needed. Ms. Fogler may use the money now and the issue can be revisited in the spring/summer to determine if the Board needs to approve more money for this cause.

6.12: Executive Administrator and Principal Job Descriptions

Motion to move 6.12 to 6.13a as there is no need to discuss job descriptions if it is not financially feasible to have an Executive Administrator/one Principal . 1st: SP; 2nd: DS

Voice Vote: Unanimous

6.13: Financial Feasibility of Executive Administrator

Discussion: Based on the job title, RMCA cannot afford an Executive Director (salary range \$100,000 to \$140, 000), but a principal is more affordable with the salary range of \$55,000 to \$70,000. Mr. Hering recommends that based on what RMCA can afford, the Board should pursue hiring a Principal rather than an Executive Director. Mr. Stevens would like to discuss this negotiating of salary in Executive Session.

6.13 a: Executive Administrator and Principal Job Descriptions

Discussion: This will be tabled until a decision is made regarding the financial feasibility of one Principal for the three campuses.

6.14: Option for alternative offering for SPED

Discussion: Ms. Fogler proposed the possibility of RMCA offering their own SPED program. An initial investigation of data collection, budget comparison, and report to the Board would cost \$1,500. Dr. Pomeroy inquired about the Tier 1's legal costs for any Special Education litigation. Ms. Fogler replied that insurance covers this.

Motion to fund the exploration of an alternative SPED program. 1st: SP; 2nd: DS

SC: Yes

BC: Yes

JN: Yes

SP: Yes

DS: Yes

6.15: Reading Plus

Discussion: Ms. Fogler has received grant money and D-49 matching funds to purchase 20 seats in this program to help students improve two to four grade levels in reading within 30 lessons. Action Item Approval must be received before the program can be implemented.

Motion to move to Implement Reading Plus. . 1st: DS; 2nd: SP

Voice Vote: Unanimous

Discussion: Mrs. Norsky asked Ms. Fogler if this is something that can wait until the minutes are approved or if Ms. Fogler needs them sooner. Dr. Pomeroy recommended approving Action Item 6.15 of the minutes so that Mrs. Norsky could send them to Ms. Fogler immediately.

Motion: Approve Action Item 6.15 of the minutes for the 26 Jan 2012 meeting. 1st: SP; 2nd: BC

Voice Vote: Unanimous

7.00: Executive Session

Motion to move to Executive Session, as authorized by section 24-5-402 (e) of the Colorado Revised Statutes. 1st: DS; 2nd: SP

Voice Vote: Unanimous

Motion: Enter back into regular session. 1st: DS; 2nd: SP

Voice Vote: Unanimous

6.13: Financial Feasibility of One Principal

Discussion: Mr. Hering has provided the Board with information that it is financially feasible to afford one principal for our three campuses.

Motion for one Principal for all campuses to work directly for the Board and including one Vice Principal for the Elementary Campus, one Vice Principal for the Middle School Campus, and one Director for the Home School Campus. 1st: DS; 2nd: SP

SC: Yes

BC: Yes

JN: No

SP: Yes

DS: Yes

6.13a: Job Description

Discussion: Tabled

7.01: Posting of job description

Discussion: Tabled

8.00 Adjournment

Motion to adjourn. 1st: DS; 2nd: SP

Voice Vote: Unanimous